UAMS
University of Arkansas for Medical Sciences

CAN I ACCEPT IT?

UAMS Ethical Conduct & Gift Policy

A quick decision guide for gifts, meals, travel and other items of value

People
Discovery
Innovation
Better Health

Integrity today. A healthier tomorrow.

START

Have you been offered or received a gift, meal, travel, hospitality, discount, or other item of value?

1 Is it from a prohibited source?

No

Yes

Examples of prohibited sources:

- Patient
- Vendor, supplier, contractor
- Healthcare industry company or representative
- Entity doing business with UAMS
- Entity seeking to do business with UAMS

2 Does a policy exception apply?

Yes

No

DECLINE
Not permitted under the policy.

Common exceptions include:

- Family relationship
- Personal friendship
- One-time patient appreciation gift (less than $25)
- Publicly available discounts
- Approved event attendance
- Awards or recognition

3 Could it influence or appear to influence a UAMS business decision?

No

Yes

Examples of decisions:

- Purchasing
- Contracting
- Referrals
- Product or service recommendations
- Research support
- Any official action

Yes

DECLINE
Do not accept.

4 Would a reasonable person question your integrity or impartiality?

Yes

DECLINE
Avoid even the appearance of impropriety.

No

ACCEPTABLE UNDER POLICY
You may accept if all policy requirements are met.

BEFORE YOU ACCEPT...

Would you be comfortable if your acceptance of this gift was reported publicly or shared on social **media**?

If not, seek guidance before accepting.

YOU MAY ACCEPT IF:

- A policy exception applies (when required)
- There is no influence on a business decision
- There are no appearance concerns
- You are in compliance with UAMS policies and ethical standards

QUESTIONS?

Seek guidance before accepting.
Contact the UAMS Conflict of Interest Office.

conflictofinterest@uams.edu

DO NOT ACCEPT IF:

- It is from a prohibited source
- No exception applies
- It could influence or appear to influence a UAMS business decision
- It creates an appearance of impropriety

Refer to UAMS Administrative Policy 4.4.09 (Ethical Conduct/Gift Policy) for complete details.
This is a summary. Please refer to the full policy for complete requirements.